

## Dave Wilson

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Branson MO 65616

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Seeking opportunities in:

### **Multimedia & Graphic Design**

Digital imaging...Web imaging/content creation...Multimedia presentations

### **Skills Offered**

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- Create, edit, and prepare images and artwork for web-based delivery
- Create, edit and prepare images and artwork for printable delivery
- Web design concepts including: layout, content awareness, and responsive design

### **Education**

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- Bachelor of Science in Multimedia Development and Design (Expected graduation December, 2015)
- Career Training Specialists, Computer Operations (1997, Certificate)

### **Technical/Professional Skills**

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#### Software

- Adobe CS6 –Illustrator, Adobe Photoshop, Adobe Dreamweaver
- Adobe Premiere Elements 4.0
- Microsoft Word/Excel/PowerPoint

#### Program Languages

- HTML
- CSS

#### Professional Skills

- Time Management
- Relationship Building
- Team Oriented
- Deadline Awareness

### **Career Highlights**

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#### **Access Hospice Care**, Branson, MO – Oct 2012 to Present

- Recruit, train, and manage hospice volunteers, Speak at community organizations about hospice, Maintain all volunteer documentation to state standards

#### **Stone County E911**, Branson West, MO – May 2009 to Oct 2012

- Answer incoming emergency and non-emergency phone calls, Dispatch appropriate emergency agency to active calls, American Heart Association CPR Instructor

#### **H2O Solutions**, Kimberling City, MO - Jan 2002 to Jan 2009

- Manage and coordinate delivery routes and drivers, Set service repair appointments and maintain technician schedules, Maintain inventory of warehouse supplies, parts, and equipment, Setup, maintain, and repair all company computer equipment and software

#### **Willstaff Worldwide**, Monroe Louisiana – Jul 2001 to Dec 2001

- Provide help desk computer support to forty branch offices, repair and replace computer components for branch locations

#### **Unisys Corporation**, Monroe Louisiana - Jan 1998 to Jun 2001

- A+ Certified technician, Install, Maintain and Repair computers at client's locations, maintain local parts inventory

#### **Law Enforcement Career**, Winnsboro Louisiana - Jul 1990 to Feb 1997

- Enforced local, state, and federal laws

#### **Military**, U.S. Air Force, 1986 to 1990, 2<sup>nd</sup> Security Police Squadron